

AM1 - Promotion of Scientific Culture

The promotion of scientific culture is intended to stimulate the sensitivity of scientific issues among the Luxembourg population. An important volume of activities should target young people and raise their interest for science. Another target group is the research community and the public at large in order to promote a better understanding of science.

Maximum amount of the financial contribution:

25.000 EUR

Potential beneficiaries and eligibility conditions:

Public institutions or public bodies with a research mission are eligible¹ (see art. 3, 2nd paragraph of the Fund's law dating May 31, 1999), as well as individuals or non profit associations pursuing activities of a scientific nature or promotion are eligible.

Eligible costs:

- costs for staff or personnel hired for or assigned to the activity;
- invited guests (presenters);
- material costs and expenses that are directly linked to the activity;
- publicity: printing costs for posters, leaflets, programmes, invitations, etc.;
- other costs directly related to the activity.

Selection criteria:

- innovative/original character of the activity;
- collaboration with other actors;
- project management;
- objectives and envisaged results of the activity;
- cost-benefit ratio.

Application procedure:

- 2 calls per annum. Closing dates: **April 1st** for activities scheduled after July 1st, and **October 1st** for activities scheduled after January 1st;
- submission of the completed and signed application form together with the documents listed below.

Selection procedure, feedback and payment:

- the demand is reviewed by an external scientific panel. The selection is made according to the abovementioned selection criteria;
- upon decision of the Board of Administration, the Fund informs the applicants and pays up to 80 % of the granted contribution in advance; the remaining 20% will be paid after supply of a detailed report with accounts concerning expenses and revenues with copies of the invoices. In case of a profit, the non used part of the financial contribution of the Fund has to be reimbursed.

¹ Public research bodies with a research mission either stated in their legal statutes or explicitly stated by the responsible Minister.

Documents to be joined to the completed application form:

- estimated budget concerning expenses and revenues specifying the amount of the requested subsidy and the amount of possible contributions requested to or granted by other sources (please use the application form 'Estimated budget' available on our internet site www.fnr.lu);
- description of the activity and of the organisers (2 to 5 pages maximum);
- description of how the selection criteria are fulfilled (1 page maximum).

Documents to be handed in at the end of the activity:

- a final report that has to provide a detailed description of the activity and describe how the selection criteria are fulfilled (please use the final report form AM1 available on www.fnr.lu);
- a financial report that must indicate the detailed individual real expenses and revenues with copies of the invoices (please use the final financial report form AM1 available on www.fnr.lu). The FNR reserves the right to control the invoices and accounts on site.

Please also indicate all additional elements which could illustrate the activity.

All the final documents have to be sent to the FNR three months after the end of the activity at the latest.