Welcome to syn$_2$cat!

This document and membership form will take you through our rules and guidelines

Why become a member?

Members of the syn$_2$cat community share several advantages:

- Unrestricted access to our hackerspaces.
- Unlimited use of tools and machinery.
- Participation in shaping our hackerspaces.
- The right to vote and stand in council elections for syn$_2$cat.
- The right to use our hackerspaces as a base for your projects, including possibilities of funding.
- Many activities
- Etc.

How do I become a member?

- You and a member who agrees to be your mentor will need to complete and sign this form together
- You pay your membership fees
- During a 3 month initiation period, you are encouraged to visit the hackerspace or interact with us, so we can show you how we operate, and get to know you.

People are always there on our open Mondays. On the bootstrap meetings[1] every fourth Saturday we decide where syn$_2$cat heads next. You can also join any other activities, or post to our mailing lists[2].

How do I become a full member?

When you feel comfortable, officially introduce yourself at a bootstrap meeting. After the office approves your full membership, you can get a key and access the hackerspaces 24/7.

Privacy policy

When you sign up, we ask you to supply some personal data. We collect this information only for internal records and legal requirements[3]. Syn$_2$cat only shares your personal information if legally required. You may request details about your personal information by emailing office@syn2cat.lu. We strive to prevent unauthorized access, alteration, disclosure or destruction of your data.

Your membership fees

The minimum membership fee for individuals is **114€/year** (9.5€ per month). Please note that this is a **minimum** fee and that the actual amount of your contribution is to be **self-determined** according to your priorities and financial ability. Please set up a standing order (monthly or yearly) to our bank account:

Account holder: syn2cat asbl
BIC/SWIFT: BCEELULL
IBAN: LU93 0019 3255 6612 9000

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[1] https://wiki.hackerspace.lu/wiki/Bootstrap_Meeting
[2] https://lists.hackerspace.lu
[3] Loi modifiée du 21 avril 1928 sur les associations et les fondations sans but lucratif

Community Guidelines

These are our policies to keep our infrastructure clean, organised and available for all members.

Be excellent to each other

Syn$_2$cat takes a positive approach, and tries to avoid the practice of officially enumerating the myriad potential special cases; "be excellent" is enough. You are responsible for your actions and your guests.

Consensus

We make official decisions by consensus, which means the willing consent of our members. Decisions are made at our monthly Bootstrap Meeting, and items proposed for consensus are announced in advance to give everyone time to hear about them.

Do-ocracy

Doing stuff does not need permission or an official consensus decision. Decisions are taken by those who do things, and if you want something to get done, you just do it. If you're uncertain about the consensus on something you want to do, you should ask someone else what they think, or discuss the topic at our monthly Bootstrap Meeting

People often make suggestions like "We should do this and that." If you're suggesting an idea, you're automatically volunteering to do it.

Example policy applications of our guiding principles:

General order

- No excessive noise, please respect fellow hackers and our neighbours.
- After your initiation, you may ask to receive access tokens. If you lose or break your access token, you must pay for a new one. You may not alter your access token, and must tell office@syn2cat.lu right away if you lose it.
- We welcome members under 18 with the written consent of a tutor or parent, and encourage members to bring their children.

Housekeeping

- Store your projects in your box between hacking sessions. If it doesn't fit in your box, take it home.
- Clean up after yourself, leave your table empty.
- Return everything to its location after use.
- Signal breakage or accidents immediately to the office (to handle insurance).
- Refill any consumables you used, tell the office if we're out.
- Our hackerspaces are non-smoking areas (including e-cigarettes).
- Use the QR-codes attached to certain items to find specific information on our wiki. Put QR-codes on your own items to define their usage and ownership.

More rules?

There is only one more rule: **don't make more rules necessary!**

Membership Application Form
please fill out in clean printed letters

Surname (Family name)	
First name	
Acronym/ Nickname	This will be your username (all in lower case) to login on every computer/website/software of syn$_2$cat
Nationality	
Date of Birth	
Address	
E-Mail	Please write clearly, this is the way syn$_2$cat will contact you
List me as a member	Can we add you to the official RCSL list? Tick one. ◯ yes ◯ no

I want to become a member of syn$_2$cat asbl and will follow its Community Guidelines. I will be a reasonable, friendly and responsible hacker. My presence, ideas and contributions will bring positive impulses.

People come from different backgrounds. They have different abilities and habits; they approach problems and their solutions differently. I will try to resolve disagreements while respecting these differences. I will consider how the way I approach issues can affect others.

Contact syn$_2$cat through your mentor during the initiation period. The community decides when your initiation period ends. Your mentor should guide you and introduce you to the operations and rules of syn$_2$cat.

Your membership only becomes active when you pay your membership fee.

You: _____ _____ _____ _____

Place   *date,*   *your name*   *signature*

Your mentor: _____ _____ _____ _____

Place   *date*   *mentor name*   *signature*

Handling of the form

1. Print this document recto/verso (form page 1 and 2). The welcome page contains general infos, no need to hand that in.
2. Member reads and signs form, mentor signs form. Remember that it is dual sided and you're signing the whole.
3. Mentor emails scanned sheet to office@syn2cat.lu and puts the new member in CC. The subject must contain "New member" and the new member's full name. The body must contain the form text for copy-pasting and searching.
4. Mentor puts original sheet into "new members" box. Member should make a copy for reference.
5. Office decides on acceptance of new membership and emails new member and mentor with the decision
6. Member does their first payment by bank transfer (or sets up recurring payment).
7. The payment arrives. Treasurer creates the user in the member management tool and sends them their password.
8. Treasurer fills out payments, and files the application form into the binder.
9. Treasurer informs by email member, mentor and office that syn$_2$cat has a new active member.

Original at http://goo.gl/jUCJyH

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